



Re: 2016 Snow Removal Reminder

Dear Homeowner:

Conditions outside those listed in this letter are treated at the discretion of the Board.

Landscape Maintenance Services, Inc. has been retained once again to be our snow removal contractor for this season.

Plowing of roadways (Kara Boulevard and Brabson Drive) will begin at 2 inches of snowfall. Once these areas, along with the pool house parking lot are cleared, snow removal will begin in the courts.

Driveways, parking stalls, mailboxes, fire hydrants, catch basins, and dumpster areas will be cleared once the snowfall has stopped.

Sidewalks will also be cleared after the snowfall ceases.

Please remember to move your cars to the perimeter of Kara Boulevard, Brabson Drive or the pool house parking lot when the plows are clearing the courts. Any resident failing to remove their cars during these time frames will be responsible for their own snow removal.

Salt & sand will be applied by Contractor as needed.

The contractor will be called only after 2 inches of snow has fallen.

In the event of forecasted 4 inches or less, snow removal will only need to commence when the storm has ended.

In the event of a longer, heavier snowfall, the contractor will clear roadways to allow for egress.

Depending on the time of snowfall, (day or night) every effort will be made to have all key areas cleared (roads and parking areas) by 7AM or between 4-7 PM. Final and complete cleanup will begin once the snow has stopped.

Again, please move your cars to the perimeter of Kara Boulevard, Brabson Drive or the pool house parking lot when the plows are clearing the courts. Once your court is cleared, remove your cars from Kara Boulevard, Brabson Drive or the pool house parking lot to allow additional clearing of these roads and parking areas.

Final cleanup will include all perimeter walkways, school bus stops, dumpsters, innovators - including inside of gates, storm drains, mailboxes and fire hydrants.

You, as the homeowner, are responsible for removing the snow from your steps after the snow stops falling.

Should you have any comments or concerns, please direct your inquiries to Colleen Griffin at Executive Property Management (732) 821-3224 or by email to [colleen.griffin@epmwebsite.com](mailto:colleen.griffin@epmwebsite.com). Do not discuss the removal process with the snow contractor.

As a reminder, please notify management if you have any medical or special needs requiring attention.

Landscape Maintenance Services has staked out the community. This enables them to identify certain areas, curbs, fire hydrants, etc. DO NOT REMOVE these stakes under any circumstances.

We would like to thank the residents for their anticipated co-operation in order to facilitate a fast, efficient and economical snow removal program.

Thank you in advance for your attention to this matter.

Very truly yours,  
The Board of Trustees  
Monmouth Walk Condominium Association